Chapter 1
Healthcare System Transformation of Southern African Countries

Nkholedzeni Sidney Netshakhuma

https://orcid.org/0000-0003-0673-7137

University of Mpumalanga, South Africa

ABSTRACT

The purpose of this chapter is to assess the development of archiving management system at the health institution of Southern Africa with a view of recommending best practices. This chapter uses a case study approach. A qualitative data approach was used to collect data. Data were obtained through documentary review. The findings were that staffs were not aware of a records management policy; lack of collaboration of archivists and health officials affects the adoption and implementation of electronic records management system. The study recommends collaboration of health practitioners and archivists as the basis for the development of an archives management system. An archival management system is an important tool needed to archive health records.

INTRODUCTION

The purpose of this chapter is to assess the development of archiving management system at the health institution of Southern Africa with a view of recommending best practices. This chapter uses a case study approach. A qualitative data approach was used to collect data. Data were obtained through documentary review. The findings were that staffs were not aware of a records management policy, lack of collaboration of archivists and health officials. During the development of archiving management system consideration or specification to be considered include: roles and responsibilities are to be clear and accessibility of health records preservation, finally, the sustainability of archiving management system is dependent on resources allocation. This research is limited to the health system in Southern Africa. The study recommend collaboration of health practitioners and archivists as the basis for the development of an archives management system. An archival management system is an important tool needed

to archive health records. Archivists encourage health scientists to adopt the archiving management system to ensure creation, maintenance, use and disposal of records. To the best of my knowledge, it appears as the first study to assess the development of archiving management systems at an individual hospital in South Africa.

BACKGROUND

Southern Africa Health institutions experienced a lack of archiving system. This is because most of health institution uses a manual record management system which lead to loss of records and difficult to access some of records. However, the health institution developed an archiving management system to improve access, work productivity, reduced the volume of paper records, and preservative of health records. In this chapter, the archiving management system is defined as a repository of digital material that a health institution intends to keep records for a longer period. Many health institutions across the globe have implemented archiving management systems either as a product of their own or as part of a larger enterprise system.

The chapter assesses the development of the archiving management system with a view for recommending best practices. The following objectives were assessed

- To develop the Records Management policy
- To collaborate with the hospital internal department
- Accessibility of health records
- allocate resources
- To identify the roles and responsibilities of health practitioners and archivists and
- To preserve health records

According to Blais and Lamont (2002) health care setting, an archival collection documents growth of the institution and the practice of medicine there, as well as its many contributions in health care to its surrounding communities.

Research Design

An exploratory study was used to assess the development of the archiving management system at the health institution in South Africa. This is a cross-sectional study across the profession in the health sector conducted in 2006. The choice of the health sector for the study was informed by the lack of an effective health archiving system. This was demonstrated by evidence of loss files in the health sectors such as a hospital.

Records Management Policy

It appeared that most of the Southern African countries were faced with a lack of strategies and plans to manage records. Archiving is addressed through the development of a records management policy, as indicated by (Brown, 2013). The legal framework reflects how the government intends to manage its records (Tsabedze and Kalusopa, 2018). This shows that legislation is key to develop a records manage-

Related Content

Why Has Project Management (PMBOK) Hindered Instead of Advanced Transformational E-Government?

Shauneen Furlong (2016). *Project Management: Concepts, Methodologies, Tools, and Applications (pp. 2117-2139).*

www.irma-international.org/chapter/why-has-project-management-pmbok-hindered-instead-of-advanced-transformational-e-government/155382

Mindfulness into Action: Applying Systemic Thinking and Exploring the Potential for Developing Reflective Leaders

Mariana I. Vergara Esquivel, Barbara Wallace, Xiaoxue Du, Yi-Hui Chang, Aurora Brito, Fung Ling Ong, Edmund W. Gordon, Adam Mac Quarrie, Carl D. Brustad Tjernstad, Hroar Klempe, Jingyi Dong, Ingunn Hagen, Marit Honerød Hoveid, Mariana I. Tamariz, Daniel Williams, David Lauri, Rosario Galvan, Yvonne Dennisand Julia A. Morales-Abbud (2017). *Encyclopedia of Strategic Leadership and Management (pp. 1391-1407).*

www.irma-international.org/chapter/mindfulness-into-action/173606

A Practical Exploration of Cybersecurity Faculty Development With Microteaching

Darrell Norman Burrell, Ashley Dattola, Maurice E. Dawsonand Calvin Nobles (2019). *International Journal of Applied Management Theory and Research (pp. 32-44).*

www.irma-international.org/article/a-practical-exploration-of-cybersecurity-faculty-development-with-microteaching/227055

The Industry of Tourism in Developing Countries: The Case of Albania

Siana Ahmeti, Albana Demiand Marios Katsioloudes (2019). *International Journal of Food and Beverage Manufacturing and Business Models (pp. 18-28).*

www.irma-international.org/article/the-industry-of-tourism-in-developing-countries/234723

The Impact of Turkish Agricultural Policy on Competitiveness of Cotton Production

Betül Gürer, Berna Türkekul, M. Necat Ören, Canan Abayand Burhan Özalp (2017). *International Journal of Food and Beverage Manufacturing and Business Models (pp. 20-30).*

www.irma-international.org/article/the-impact-of-turkish-agricultural-policy-on-competitiveness-of-cotton-production/185528